



DATE: April 3, 2023

## **CIRPCA MONTHLY CLUB MEETING MINUTES**

BOARD MEMBERS PRESENT: Pete Walker, Amanda Brown, Larry Clarino, Pam Clarino, Greg Smith, Jimmy Arata, Tony Smith, Russ Bell

CLUB MEMBERS PRESENT: Will Anthony

The meeting was called to order at 7:08 PM by Club President Pete Walker.

### **APPROVAL OF 3/06/23 MINUTES**

- The meeting minutes were previously approved electronically and have been posted to the CIRPCA website.

### **AGENDA ITEMS**

- **President's Report:**
  - March's meeting minutes have not been posted to the website due to ongoing issues with the functionality of the site. Currently there are problems with the modules that manage the calendar and ticketing systems. The plug-in to the website were previously established and paid for by David Weaver who did not transfer that information associated with these accounts that is required for renewal, prior to leaving his position on the board. These accounts have now expired. IT Indy is in the process of developing a work around. The new solution will likely result in the loss of historical data through the calendar, but this data would still be accessible through past issues of the Circular newsletter.
  - Larry Clarino brought forth a motion to authorize Pete to allow IT Indy to spend up to \$7,000 to research, purchase, and setup new software to manage these functions. The motion was seconded, then unanimously approved by the Board members present.
  - Larry Clarino brought up that there was an error when attempting to access the newsletter from the website. During the meeting Pete was able to repair the issue that caused the 404 error on the website which provided the link to the newsletter.
  - Pete is continuing to incorporate the Bylaws revisions. When completed he will submit these to Amanda, and Larry who were on last years bylaw committee, then to Amber the policy chairperson from National PCA. Once these reviews are completed the Board will review and vote on. When all updates have been reviewed and approved the new bylaws will be provided to the membership.
- **Vice President's Report:** no report
- **Treasurer's Report**

- The original financial package for the clubs accounting was going to be QuickBooks Online. This package is very powerful and is more powerful package than we needed. After consulting with the treasurer in Chicago he selected Quicken Desktop. This change will result in a saving to the club from \$1000/year for QuickBooks Online to approximately \$50/year for Quicken Desktop.
  - The financial report generated from the new software is now on an accrual basis and presents like a regular financial report with the first page being a balance sheet, and page 2 is an income statement, page 3 is a list of all transaction through the three accounts, and page 4 is the sponsorship summary.
  - Sweetcars has not been billed for this year's sponsorship. Per Greg Smith it is Sweetcars intention to continue as a sponsor. Greg provided Tony with contact information to close the issue.
  - Pete asked that Amanda to send Greg a thank you note for the hard work as our previous treasurer.
- Newsletter Report:
    - April newsletter is completed and at proofreader.
    - Links not through calendar still work, calendar links are being repaired.
    - Tech articles have been received for the rest the issues.
    - Requested Article on Sweetwater event.
    - Al Unser Jr. event is sold out. Expect to donate a minimum of \$2100 to the Cody Unser foundation. We will have video recording capability for this event.
    - Holiday party report was sent to the board for action in the next couple of months.
    - Larry will be managing the Tee shirts for the DE's. Found a local supplier in Westfield called "My Logo Shop". The design for the Spring DE is courtesy of Pam.
- Activities Report
- Membership Report
    - Membership as of March 2023
      - New Members: 13 (New Palestine, Bloomington(2), Zionsville, Lafayette, Greencastle, Huntington, Westfield, Frankfort, Franklin, Galveston, West Lafayette, Spencer)
      - Transfer In: 3 (Central Pennsylvania (CPA), Monterey Bay (MBY), Lincoln Trail (LTR))
      - Transfer Out: 0
      - Non-Renewals: 15
      - Renewals: 48
      - Total Primary Members: 810
      - Affiliate Members: 465
      - Total Region Membership: 1275
      - Test Drive Participants: 0
      - PCA Junior: 51

- The Fort Wayne Porsche Dealership hosted a Cars and Coffee event that was well attended despite the weather. The first cup of coffee and donuts were provided.
- DE report Pete Walker.
  - 95 confirmed participants and 10 still pending. Emails have been sent to the pending requesting payment.
  - Needing instructors to sign up so that instructors are not assigned two students.
  - Doug and Pete will work on the schedule in the next week or two.
  - Pete will print of the PCA required waivers in color to ensure the red ink is present. The printing will take place at the library using the club credit card. Estimated \$20.00
  - Credit card transactions are for this event are just over \$40,000 which will cover the cost of the track.
  - This will enable the club to have money to pay for fall event.
  - Amanda will be handling registrations for the spring event.
  - Extra Tee shirts have been ordered and are available for sale.
- PCA Sim Racing
- Fort Wayne Jimmy Arata:
  - The Board should note lessons learned be captured from the website board member departure. Pete agreed.
  - Questioned the value of continuing with three day track rentals to promote Instructors Training.
- The Good Friday tour of Sweetwater Sound is sold out.
- Three Rivers Festival committee has reached out requesting 4 cars to carry Queens at front of the parade.
- A request has been made Three Rivers Festival to have CIRPCA be in the parade.
- Russ Bell will be hosting a drive to Tony Packo's Sunday May 6<sup>th</sup> leaving from Jimmy & Maureen Arata's home at 10:00 am. This will be approximately a 2½ drive with a stop for gas and a biological break about the halfway point. Jimmy Arata will help with insurance and waivers.
- Website: See Presidents remarks

Membership comments: Will Anthony has agreed to photograph the Sweetwater event.

The next Club Meeting will be on May 1st. The meeting will through the ZOOM platform.

Pete adjourned the meeting at 7:43 PM.