

DATE: January 9, 2023



## **CIRPCA MONTHLY CLUB MEETING MINUTES**

BOARD MEMBERS PRESENT: Pete Walker, Amanda Brown, Larry Clarino, Pam Clarino, Anthony Smith, Greg Smith, Russ Bell

CLUB MEMBERS PRESENT: Tom Jacobs

The meeting was called to order at 7:05 pm by Club President Pete Walker.

### **APPROVAL OF 12/5/2022 MINUTES**

- The meeting minutes were previously approved electronically and have been posted to the CIRPCA website.

### **AGENDA ITEMS**

- **President's Report**
  - PCA provided comments on the By-Laws rewrite. Pete will incorporate the recommendations and submit them back to PCA.
  - Submitted the region continuity form with updates for Jon Gilliat for activities chair, Tony Smith for treasurer, Russ Bell for secretary, Pete Walker for DE chair, Keith Morgan as registrar, removing David Weaver from web master.
  - Web site discussion between Pete and IT Indy to migrate the web site to their servers. This is being complicated by "Blue Host" a service that was previous used to host our web page due to a lack of transferring the login credentials that will be required by IT Indy. Efforts are being made to contact David Weaver for that information. Without this information the old website would need to be decommissioned and new one built from scratch including a new URL.
  - Pete and Keith Morgan meeting with Mark Westlake to set up the spring break and published this on clubreg.net. Fees for the event went up by \$50 to cover increases from Putnam Park and inflation pressures. Mark has agreed to stay on in an advisory role to ensure successful transition. Discussion will be taking place to continue with the DE Instructors Class. As this time approximately 35 people have already signed up. Expect to have the fall DE to the website for sign up soon.
  - PCA Zone 4 Summit will be February 25, 26 in Ohio. The past agenda has been to have the Presidents Day on Saturday to cover information that presidents need to know, and the DE discussions on Sunday to cover track day information on schedules, availability of instructors. A Request has been made for club to cover the hotel cost as it has done in the past. The board agreed to this request.
  - Need to assemble a search committee by the summer to develop a new officer candidates for nomination to the November ballot to fill open boards positions for 2024 elections for the offices of President, Vice President, Secretary, Membership Chair, and

Activities Chair. Pete is not allowed to run for two consecutive terms and Amanda will not be able to run for president due to other commitments. Any board or club members that would be interested in running for a board position should reach out to Pete Walker.

- PCA is no longer allowing the use of SA2010 helmets. This triggered an email discussion by Pete requesting approval to replace the five expired helmets that the club owns with new SA2020 helmets purchased through Amazon for approximately \$1000.00. These helmets are rented at our DE events by new participants for a cost \$75.00 per event. Through the email conversation the board granted permission to proceed with the purchase.
- Vice President's Report
  - No report due to work commitments
- Treasurer's Report
  - The report has been submitted
  - A change the report appearance is now breaking the report into two pieces due to the merging of nine pdf files.
  - December activities were cashing in a CD, and a deposit to Putnam Park for 2023, and Mint Detail sponsorship deposit.
  - Financial records are currently kept in a very large Excel spreadsheet with the driver to the spreadsheet sheet is the bank account, other information from elsewhere comes in independently. We do not have free standing set of books which adds an element of risk. Normal accounting practices is a set of financial statements that have a balance sheet with an income statement that shows profit and losses with everything dropping down into a normal set of financial statements. Tony is making a recommendation for migrating the current system to the accounting system QuickBooks Online. The annual cost is \$890 for the first year, ongoing basis would be \$1020 per year. Benefits would be using an industry standard, cloud backup, easier generation of reports including tax filings and efficient transfer to subsequent treasurers.

Following a brief discussion, a motion was made to approve the treasurer to transfer the club's financial records to the QuickBooks accounting system. This received a unanimous vote to approve from the board members that were present.

- Newsletter Report
  - The Newsletter was published just after the 1<sup>st</sup> of the month. Currently there are enough tech articles to publish through July newsletter. Need one additional tech article for the year.
  - There is a need for more general articles or stories and events to fill up the balance of the newsletter.
  - Received email from the new Newsletter chair request that we submit another newsletter for judging.

- Activities Report
  - Per Larry Clarino the Pasto Italiano event is sold out.
  - A motion was made by Pete to have the Club cover the cost of the jazz guitarist as entertainment. The board members present voted unanimously to approve this expense.
  - This triggered a discussion that would allow the treasurer to approve infrequent expenses below a specified dollar amount without board approval. This will be tabled until the next board meeting.
  - Larry Clarino opened a discussion about the Page event last year which was listed as 100% of ticket price going towards a charity and scheduling a new event for this year. Last year a concern about the legality of this event since it was a charity event. To promote this event the club received a sponsorship from Sonax for the event and a discounted fee for the guest speaker. Without the Charity receiving a sponsorship and discount on the guest speakers fee would not occur driving the cost up significantly. To provide a benefit to the club at an affordable price. It was determined that using a charity event to provide club member benefit would be acceptable if the event could stand on its own financials without have the expenses come out of club treasury. Because this is an event that does not require club money a decision was made to have Larry continue with scheduling and promoting this event.
  - Per Tony the club is now able to use Zelle for financial transactions.
  
- Membership Report
  - Greg Smith & Jimmy Arata presented a crystal sponsorship awards to both Sweet Cars and Fort Wayne Porsche. Followed up with Email and Pictures.
  - The March luncheon event is set for March 4<sup>th</sup> at Biaggi's. The room seats 26. Expecting 6 people from Michiana PCA to attend.
  - Weather permitting Greg will completing the details for a Spring drive.
  - Membership as of December 2022
    - New Members: 7 (Carmel, Noblesville, Fort Wayne, West Lafayette, Bargersville, & Indy)
    - Transfer In: 1 from Sun Coast Florida
    - Transfer Out: 2 (moved to Arizona & Everglades)
    - Non-Renewals: 10
    - Renewals: 28
    - Total Primary Members: 784
    - Affiliate Members: 452
    - Total Region Membership: 1236
    - Test Drive Participants: 0
    - PCA Juniors: 50
  
- DE

- PCA Sim Racing
- Fort Wayne
- Website

The next Club Meeting will be on February 6<sup>th</sup> at 7:00pm through the ZOOM platform.

Pete adjourned the meeting at 7:01 pm.