



DATE: 2/3/2020

#### CIRPCA MONTHLY CLUB MEETING

BOARD MEMBERS PRESENT: Rob Fike, Pete Walker, Jim Legault, Rusty Pruden, Cindy McDaniel, Bob Snider, Larry Clarino, Randy Faunce, Jimmy Arata, Amanda Brown

CLUB MEMBERS PRESENT: Shane Catt, Keith Morgan, Pam Clarino, Dave Doyle, Rob Cardis, Ben Fuelberth, Carl Shipp

The meeting was called to order at approximately 7:03 PM by Club President Rob Fike

#### APPROVAL OF MINUTES of 1/6/2020 Meeting

- Larry moved that the minutes be approved. Seconded by Rusty. The meeting minutes were approved.

#### AGENDA ITEMS

- PCA New President's Webinar, 1/21/2020
  - Rob reported on recommendations and best practices covered during the webinar.
  - PCA recommends that each region have a Driving Tour Chairperson. Rob has volunteered for this position. The key responsibilities of this position are to ensure that insurance is obtained, that event waivers are properly signed, and to act as a point of contact and resource for all driving tour leaders.
  - Rob will host a Driving Tour Leader School and create a checklist for Tour Leaders to use during Driver's Meetings and for new Tour Leaders.
  - PCA National Cash on Hand. PCA maintains a cash on hand amount equivalent to one year's operating costs. CIRPCA will consider using this as guideline in the future.
  - "Red Book". PCA National recommends that Regions create a "Red Book" of all critical contacts, passwords, and access information for Region websites, finances, advertisers, etc., in case of an unexpected loss. Several board members should have access to this critical information in case of an emergency.
- Porsche Knowledge Portal
  - An organization called PcarWise, a self-described Porsche knowledge portal, contacted CIRPCA Board members in January, requesting that CIR provide a link to the PcarWise website. Upon review, this is a commercial website. The Board's consensus is that PcarWise should pay to advertise on our website, just as any other commercial enterprise would. Pete will communicate this to PcarWise.
- 2020 Region Procedure Manuals (RPM) for Board members.
  - Rob will order copies in approximately two weeks.

- Newsletter Report
  - Invoicing of advertisers. A suggestion was made that the Treasurer be responsible for invoicing all advertisers. Bob noted that CIR has typically had a club member who books ads. Different members have booked ads for different advertisers. The same person should continue to act as a point of contact for each advertiser. It was agreed that we will continue this practice.
  - Payments will be sent to Rusty who will, in turn, communicate payment status with the appropriate of contact.
  - Invoices should be prepared and sent asap, to be due March 1, Net 30.
  - Pam requested a complete list of events through July for the next issue.
  - Jim will communicate to Pam which 2019 CIRcular issues to enter in the Newsletter Contest.
  
- Activities Report
  - Pete will act as host for the March 7 breakfast at Ginger's in Noblesville. It was noted that Cars & Coffee is hosting a karting event at K1 Speed on the same day. Members are free to participate in the karting event, but it is not a sanctioned CIRPCA activity.
  - A Mystery Dinner is in the works, but details remain a mystery.
  - Tom Wood Porsche will host the Taycan Launch on March 10.
  - A St. Patrick's Day event will be held in Fort Wayne on March 14.
  - The April 4 breakfast is at Don & Donna's in Franklin.
  - Sweet Cars in Fort Wayne is hosting a brunch on April 18.
  - The Spring Color Tour is April 18 & 19. Bob reports that 8 cars and 16 members have signed up already.
  - Treffon is April 29 – May 1.
  - The May 1 breakfast will be at Aristocrat Pub & Restaurant in Indianapolis.
  - A potential Bourbon Tour driving event for May is being explored.
  - Cindy reported that a Summer Picnic is being planned for June 6 at Eagle Creek. A shelter rental is \$125. This is being planned as a family activity. As such, Shane Catt volunteered to reach out to 4 Door owners, in an effort to inform CIR families and encourage them to attend. ACTION ITEM: Cindy will have picnic budget numbers ready for the next Board Meeting.
  
- Fort Wayne Planning Meeting
  - Five members committed to organizing events – Four driving tours and 1 brunch. These events will be added to the calendar by the end of the month.
  
- Treasurer's Report
  - There were no questions or issues discussed regarding January's financials.
  
- Vice President's Report
  - Pete proposed that the next two Board meetings should be held in Fort Wayne. The Board's consensus was very positive towards this. Pete and Jimmy will discuss the details.

- **IMS Museum**
  - After our very successful IMS Museum tour of February 1, some members felt that it would be worth pursuing a closer relationship with the IMS Museum if mutually advantageous conditions can be met. Bob has reached out to Jennifer Hiatt, IMS Museum’s Director of Philanthropy & Membership, and is awaiting her initial response. ACTION ITEM: Update on conversation with Jennifer Hiatt.
  
- **Membership Report**
  - Bob reported that CIR has 675 primary and 385 co-members. CIR also has 27 PCA Junior members.
  - In the last reporting period there were 7 new members, 19 renewals, and 10 non-renewals.
  
- **DE Report**
  - Over 80 cars are registered for Spring Brake. 9 Instructor candidates have signed up for PCA National Instructor Training on Friday, April 24.
  
- **Website Report**
  - David intends to enter the Website Contest.
  
- **Other Business**
  - Jim reports that he continues to receive letters, emails, and postcards from our Indiana National Guard men & women, and other troops, who received Christmas packages funded, in part, by our 2019 donation to the soldier’s mailing fund.

The meeting was adjourned at 8:34 PM. The next Club Meeting will be on Monday, March 2 at 7:00 PM. The meeting location is TBD with remote access available through the ZOOM platform.

**To Do List**

Item	Date	Description	Status
1	1/6/2020	Mark will facilitate the creation of a plan and budget to develop a professionally produced CIR specific DE web site as a one stop shop for all essential CIR DE information. He and report back to the Board.	2/3/2020 No Change
2	1/6/2020	Randy will look into IVY Tech’s Race Car Engineering program as a possible scholarship home.	2/3/2020 No Change
3	2/3/2020	Cindy will have picnic budget numbers ready for the next Board Meeting.	
4	2/3/2020	Bob will update the Board on conversations with Jennifer Hiatt of IMS Museum.	

